



**MSEB HOLDING COMPANY LTD**  
**ADVERTISEMENT NO. MSEBHCL 02/2020**

The Maharashtra State Electricity Board Holding Co. Ltd. is the apex body for the Companies established after unbundling of the erstwhile MSEB. The company invites application from the prospective candidates for the positions in “**Finance & Accounts cadre**” on Contractual/Deputation basis for a period of 3 years.

1. **No. of Vacancies:**

- |                                |   |     |
|--------------------------------|---|-----|
| <b>a)</b> Senior Manager (F&A) | - | One |
| <b>b)</b> Manager (F&A)        | - | One |
| <b>c)</b> Dy. Manager (F&A)    | - | One |

2. **Qualification & Experience:**

Post	Qualification	Experience
Senior Manager (F&A)	C.A./ICWA Final passed	5 Years relevant experience in Finance/Accounts/Audit out of which 2 years should be in a post of responsibility i.e. Dy. Manager (F&A)/ Pay Group II post equivalent and above
Manager (F&A)	C.A./ICWA Final passed	1 Year relevant experience in Finance/Accounts/Audit
Deputy Manager (F&A)	Inter C.A. / ICWA OR MBA (Finance)/ M.Com.	<b><u>For Inter C.A./ICWA :</u></b> 1 Year relevant experience in Finance/Accounts/Audit <b><u>For MBA (Finance) / M.Com:</u></b> 3 Year relevant experience in Finance/Accounts/Audit <b><u>Note:</u></b> Internship /Articleship period before

3. **Upper age limit:** 40 years for Senior Manager (F&A) and 35 years for Manager (F&A) and Dy. Manager (F&A) other than MSEB Holding group companies candidate. Upper age limit is not applicable for employees of company i.e. employees of MSEBHCL/MSEDCL/MSPGCL/MSETCL.

4. **Period of Contract:** Shall be appointed on contractual basis for a period of 3 years.

5. **Pay Scale:**

Post	Pay Scale
Senior Manager (F&A)	81695-3145-97420-3570-175960
Manager (F&A)	63770-2515-76345-2730-141865
Deputy Manager (F&A)	45800-2165-56625-2280-115905

6. **Time Schedule:**

- Last date of receipt of application : 22/10/2020
- Personal Interview at Mumbai : During Oct , 2020 (tentative)

7. Application Fee: The candidates shall furnish demand draft of the value of Rs.500/- payable to the MSEB Holding Company Ltd. on any Nationalized Bank payable at Mumbai. The candidate should write his full name, position applied on the backside of Demand Draft. Fees in in the form of Postal Order/Money Order/Cash will not be accepted.

Note: In response to the advertisement No. 06/2019, the candidate who was submitted his application along with application fees for the same post mentioned above, will need not have to pay application fees again. They can send application without applications fees.

8. **Selection Process:**

- 5.1 Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for interview. The candidates will be short listed commensurate with the number of vacancies.
- 5.2 Criteria viz., Qualifications, Experience, Age etc can be relaxed in case of deserving candidates.
- 5.3 Employees working in Govt. / Semi Govt. Undertaking will have to produce 'No Objection Certificate' issued by the employer at the time of interview/verification of documents.
- 5.4 The details of interview schedule will be communicated to the short listed candidates by e-mail, telephonically. The call letter for personal interview will not be sent.
- 5.5 The short listed candidates will have to appear for the Personal Interview at their own cost which will be conducted at Mumbai. Traveling expenses will not be reimbursed.
- 5.6 The recruitment in MSEBHCL is done strictly as per merit.
- 5.7 Canvassing in any form will disqualify a candidate.
- 5.8 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/ her candidature will not be considered.
- 5.9 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or

assigning any reasons whatsoever.

- 5.10 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

## **9. General Conditions**

- i) The candidates shall produce one of the following certificate for Marathi language:- Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School Certificate Examination or Matric or Higher Examination of University with Marathi Language OR Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliated to recognized University and countersigned by Principle of the said College / Institute.
- ii) For each post separate application is required to be submitted.
- iii) The pay of the candidates shall be fixed at the minimum of the pay scale.
- iv) The candidates will not be provided company accommodation during contractual/ Deputation period.
- v) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- vi) The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained
- vii) The candidates will not have any right to claim absorption in the Company.
- viii) Any disputes pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- ix) Please keep checking the website <http://www.msebindia.com/> from time to time for any amendments and notifications. No separate advertisement will be issued for any amendment.
- x) The Company reserves the right to cancel the advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates
- xi) In case of any clarification, please write email to [msebhcl@gmail.com](mailto:msebhcl@gmail.com)

## **10. Procedure to apply**

Send in your Personal profile/application form along with copies of certificates in support of Qualification, Experience, Age etc. to the The Chief General Manager (HR), MSEB Holding Company Ltd., Hongkong Bank Building, 4th Floor, M.G. Road, Fort, Mumbai- 400001 so as to reach on or before 22/10/2020. Candidates not attaching the certificates along with the application form will be rejected and no correspondence will be entertained in this regard.

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**APPLICATION FORM FOR THE POST OF \_\_\_\_\_**  
**VIDE ADVT No. 02/2020**

Affix your  
recognizable  
recent Passport  
size photograph

1. Name in full:

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2. Full Address for Correspondence:

MOBILE NO.:																			P	I	N												
E-mail ID.:																																	

3. a) Date of Birth

D	D	M	M	Y	Y
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b) Age as on 22/10/2020 : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

4. Sex :                             (Please tick appropriate box)  
                     Male                      Female

5. Qualification Details :

a) Educational / Professional Qualification:

Degree / P.G. with name of the University / Institution	Year of Passing	Percentage of Marks & Class

b) Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No	Since When

6. Experience : Details of posts held from time to time (Post qualification):

Sr. No	Organisation Name	Position Held	Period		Total	
			From	To	Years	Months
			Total Exp.			

\* Attach separate sheet if required.

7. Demand Draft Details: (Drawn in favour of **MSEB Holding Company Ltd.**, payable at Mumbai )

Name of the Bank	Branch	Demand Draft No. (6 Digits)	MICR No. (9 Digits)	Amount

Note : If the candidate has submitted his application in response to the advertisement No. 06/2019, please fill up name of post for which application was made : \_\_\_\_\_

8. Marathi Language Knowledge : Yes/No

9. No objection Certificate from employer attached : Yes/ No

10. List of Publications/academic honors received:

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I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

Place: \_\_\_\_\_

**Signature of the Candidate**

Date: \_\_\_\_\_

Encl : Copies of Certificates attached herewith (Pl list out) 1. \_\_\_\_\_

2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_ ( and so on)